## Important instructions to follow and complete within the deadline:

- 1. All UID VLE(s) PEC should be verified and the report to be submitted by 22nd March 2017. Parameters for verification: All PEC should have sufficient space, should have pasted banner, rate list, POA / POI list and inside outside photo. All banner and rate list should be pasted on flex banner or through wall painting. All CSC managers / education consultant, complete your district PEC verification by Monday. This is most important.
- 2. All UID kit should be migrated on the new 3.3 version by 25th March.
- 3. All PEC should have GPS devices latest by 25th March.
- 4. All VLE / UIDAI operator should be fully familiar with the new process of enrolment or working. If any of the VLE or operator requires training than we can provide it. Also UID RO Ranchi organize training on every Wednesday. Any VLE who require it, they may participate.
- 5. Now they're a change in the process of credentials creation. Now credentials are created from UID RO. For this 4 papers are required to be filled by VLE as well as CSC SPV. Once these documents are filled they need to be scanned and send to the RO. Also the hard copy of documents should be send to us, which we will submit to RO.
- 6. Most important!!! All VLE (UID Operator) should strictly follow the rules and regulations of UID process and should not overcharge any excess amount from the citizens. If anybody is found doing that, there is a heavy penalty provision and he or she will be black listed and legal actions will be taken against them. All VLE should instruct their operator too regarding not overcharging in any of the UID/ CSC services. There are many flying squads from UID Team as well as state that are going to PEC as a normal citizen and ask you for the UID/ CSC service. If you will overcharge, than your ID may be blocked forever. So stick to the actual service charge and don't do any malpractices.